

**TAITA TAVETA NATIONAL POLYTECHNIC**  
**TENDER NOTICE**  
**PROVISION OF CLEANING, GARDENING, GARBAGE & WASTE DISPOSAL SERVICES FOR FY**  
**2025/2026**

The Taita Taveta National Polytechnic (TTNP) invites application from interested eligible firms for the Provision of Cleaning, Gardening, Garbage & Waste Disposal Services for the Financial Year 2025-2026 (one-year contract).

CATEGORY A (TENDERS)			
S/No	Tender Reference No.	Description of Tender	Eligibility
1.	TTNP/OT/CLN/01/2025/2026	Provision of Cleaning, Gardening, Garbage & Waste Disposal Services	Open

Interested bidders should access the document through the college website [www.ttnp.ac.ke](http://www.ttnp.ac.ke) or at PPRA Portal: [tenders.go.ke](http://tenders.go.ke) free of charge or get a hard copy at the procurement office with non-refundable fee of Ksh.1,000 per document in cash or bankers' cheque.

**MANDATORY REQUIREMENTS**

1. Attach certificate of incorporation or registration of the company
2. Attach valid tax compliance certificate
3. Attach valid business permit of similar nature of work
4. Attach valid NEMA license
5. Attach audited accounts for two previous financial years (2022/2023 and 2023/2024)
6. Attach copy of ID of the director of the company
7. Attach duly signed and stamped form of tender in format provided
8. Attach duly signed confidential business questionnaire in format provided
9. Attach specified bid security of specified amount valid for 120 days from the date of closing the tender from a reputable bank or equivalent
10. Must Provide a copy of work injury Benefit insurance cover as evidence
11. Current Compliance Certificate from National Hospital Insurance Fund (NHIF/SHIF).
12. Must Provide A written declaration that the service provider shall comply with all labour laws and the minimum wage regulations during the entire period of the contract. Failure to meet this requirement during the contract period will be a ground for cancellation of the contract. The indicators for this are: Payment of salaries in time- there should be no complaints from your staff of delayed salaries.
13. All tender forms shall be duly filled and stamped and signed by the person authorized to bid for the company
14. Recent CR12 Certificate.
15. Provide Two well Bound documents (One original and One copy
16. The Document should be sequentially serialized including the appendices
17. Note:
  - i. For special groups (youth, women and people living with disability category), the supplier must attach certificate of registration from registrar of companies and AGPO Certificate.
  - ii. Failure to meet with any of these requirements may lead to automatic disqualification of the tender.
  - iii. Any other document as indicated in the mandatory requirements

Complete Tender documents in plain sealed envelopes clearly marked with the Tender Number and description should be deposited in the Tender Box located at the **Main Administration Block at the Polytechnic (Main Campus - Voi)**, on or before **20<sup>th</sup> March, 2025** addressed to: **Taita Taveta National Polytechnic**

**The Principal  
Taita Taveta National Polytechnic  
Former Coast Institute of Technology  
P.O. Box 34 - 80300, Voi, Kenya**